



Matteo Moschetti

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Gender: Male

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 **Address:** Via Palatina 18/D, 54038 Montignoso (Italy)

WORK EXPERIENCE

Waiter

La Fortezza da Piè [01/09/2021 – Current]

City: Montignoso

Country: Italy

Activities inside the restaurant:

- Planning of activities and organization of equipment for setting up the hall before opening to the public;
- Constant monitoring of the cleanliness and order of the room and service areas;
- Management of reservations and telephone answering;
- Greenpass reception and control service;
- Accompaniment of customers at the table, presentation of menus, assistance and advice in choosing dishes based on customer preferences;
- Work as a team to ensure customer satisfaction;
- Always comply with the hygiene-sanitary and food safety rules;
- Always be aware of all the courses on the main menu and the specials of the day;
- Command on "RCH Graçon Electronic Menu Management" software with speed;
- Service of courses and drinks;
- Collection of dishes, replacement of cutlery with courtesy and efficiency;
- Listening and handling of any complaints with cordiality and professionalism;
- Preparation of the account and management of cash and payments;

From September 2021 to today: every weekend (Friday evening, Saturday evening, Sunday day and evening) including weddings and baptisms.

Apprentice Electrician

C.e.i. Carducci Elettroimpianti [28/06/2021 – 30/07/2021]

Address: Via delle Cioche 1363/D, 55047 Seravezza (Italy) - <http://www.carducchielettroimpianti.it/>

City: Seravezza

Country: Italy

Email address: cei2005@libero.it

Name of unit or department: Progettazione, Installazione, Riparazione Impianti - **Business or sector:** Professional, scientific and technical activities

- Supervised interventions in private homes on call;
- Take care of equipment and work tools of the team of experienced electricians;
- Maintenance and repair of electrical equipment and wiring;
- Repair lines and electrical cables for private homes;
- Assistance in the installation of new electrical systems in private homes;
- Cable routing;
- Project reading;
- Change of indoor and outdoor spotlights, led strips, chandeliers (including ceiling and wall lamps);

Web Developer & Web Manager

[01/01/2019 – Current]

City: Montignoso

Country: Italy

- Definition of the architecture, graphic interface and navigation models through an ergonomic approach and organization of contents.
- Development of functional, user friendly and responsive e-commerce sites and platforms for companies, individuals and associations.
- Responsive templates and themes creation and updating.
- Design and graphic and technical realization of static and dynamic websites in XHTML / HTML5, interactive and multimedia.
- Maintenance and updating of existing sites.

Waiter

La Fortezza da Piè [01/08/2021 – 09/2021]

City: Montignoso

Country: Italy

Activities inside the restaurant:

- Planning of activities and organization of equipment for setting up the hall before opening to the public;
- Constant monitoring of the cleanliness and order of the room and service areas;
- Management of reservations and telephone answering;
- Greenpass reception and control service;
- Accompaniment of customers at the table, presentation of menus, assistance and advice in choosing dishes based on customer preferences;
- Work as a team to ensure customer satisfaction;
- Always comply with the hygiene-sanitary and food safety rules;
- Always be aware of all the courses on the main menu and the specials of the day;
- Command on "RCH Graçon Electronic Menu Management" software with speed;
- Service of courses and drinks;
- Collection of dishes, replacement of cutlery with courtesy and efficiency;
- Listening and handling of any complaints with cordiality and professionalism;
- Preparation of the account and management of cash and payments;

Waiter

La Fortezza da Piè [15/06/2020 – 31/08/2020]

City: Montignoso

Country: Italy

Activities inside the restaurant:

- Planning of activities and organization of equipment for setting up the hall before opening to the public;
- Constant monitoring of the cleanliness and order of the room and service areas;
- Management of reservations and telephone answering;
- Greenpass reception and control service;
- Accompaniment of customers at the table, presentation of menus, assistance and advice in choosing dishes based on customer preferences;
- Work as a team to ensure customer satisfaction;
- Always comply with the hygiene-sanitary and food safety rules;
- Always be aware of all the courses on the main menu and the specials of the day;
- Command on "RCH Graçon Electronic Menu Management" software with speed;
- Service of courses and drinks;
- Collection of dishes, replacement of cutlery with courtesy and efficiency;
- Listening and handling of any complaints with cordiality and professionalism;
- Preparation of the account and management of cash and payments;

Waiter

La Fortezza da Piè [01/08/2019 – 31/08/2019]

Address: Via Palatina 2, 54038 Montignoso (Italy) - www.lafortezdadapie.it

City: Montignoso (MS)

Country: Italy

Email address: info@lafortezdadapie.it

Name of unit or department: Ristorazione - **Business or sector:** Accommodation and food service activities

Activities inside the restaurant:

- Planning of activities and organization of equipment for setting up the hall before opening to the public;
- Constant monitoring of the cleanliness and order of the room and service areas;
- Management of reservations and telephone answering;
- Greenpass reception and control service;
- Accompaniment of customers at the table, presentation of menus, assistance and advice in choosing dishes based on customer preferences;
- Work as a team to ensure customer satisfaction;
- Always comply with the hygiene-sanitary and food safety rules;
- Always be aware of all the courses on the main menu and the specials of the day;
- Command on "RCH Graçon Electronic Menu Management" software with speed;
- Service of courses and drinks;
- Collection of dishes, replacement of cutlery with courtesy and efficiency;
- Listening and handling of any complaints with cordiality and professionalism;
- Preparation of the account and management of cash and payments;

EDUCATION AND TRAINING

Electrotechnical

ITIS Meucci Massa [17/09/2018 – Current]

Address: Via Marina Vecchia 230, 54100 Massa (Italy)

<https://www.iismeuccimassa.it/>

Course Cambridge Level B1

IIS Meucci Massa [18/11/2021 – 17/03/2022]

Address: Via Marina Vecchia, 230, 54100 Massa (Italy)

Stage

CEI - Carducci Elettroimpianti [14/06/2021 – 06/08/2021]

Address: Via delle Cioche 1363/D, 55047 Seravezza (LU), 55047 Seravezza (Italy)

Course “Progettiamoci il Futuro”

IIS Meucci Massa [27/04/2021 – 27/05/2021]

Address: Via Marina Vecchia, 230, 54100 Massa (Italy)

Course ENI Online

IIS Meucci Massa [18/01/2021 – 31/05/2021]

Address: Via Marina Vecchia, 230, 54100 Massa (Italy)

Course Security on Work

IIS Meucci Massa [18/01/2021 – 07/06/2021]

Address: Via Marina Vecchia, 230, 54100 Massa (Italy)

Course Digital Marketing

Digital Builders TM [01/12/2020 – 10/12/2020]

Erasmus 20/21

IIS Meucci Massa [30/09/2020 – 10/06/2021]

Address: Via Marina Vecchia, 230, 54100 Massa (Italy)

BLSD Operator

Società Nazionale Salvamento [01/01/2020 – 31/12/2020]

Address: Via Lungomare 72 Presso il Centro Nautico "La casina sul mare", 54100 Massa (Italy)

<https://www.salvamentomassacarrara.it/>

Lifeguard

Società Nazionale Salvamento [01/01/2020 – 31/12/2020]

Address: Via Lungomare 72 Presso il Centro Nautico "La casina sul mare", 54100 Massa (Italy)

<https://www.salvamentomassacarrara.it/>

Swimming Teacher

Società Nazionale Salvamento [01/01/2020 – 31/12/2020]

Address: Via Lungomare 72 Presso il Centro Nautico "La casina sul mare", 54100 Massa (Italy)

<https://www.salvamentomassacarrara.it/>

LANGUAGE SKILLS

Mother tongue(s): **Italian**

Other language(s):

English

LISTENING B1 READING B1 WRITING B1

SPOKEN PRODUCTION B1 SPOKEN INTERACTION B1

French

LISTENING A1 READING A1 WRITING A1

SPOKEN PRODUCTION A1 SPOKEN INTERACTION A1

DIGITAL SKILLS

Developing and building website

Shopify / Arduino / Wordpress / Email Marketing / Siteground

Editing Audio, Photos and Video Programs

Audacity / Filmora / Kine Master / PhotoShop / Canva / Spotify

Video Conferences and Broadcasting programs

Google Meet / Microsoft Teams / Discord / Skype / AnyDesk

Program Languages

HTML / YAML / C++

Services

Online Database Management (Google Drive Dropbox)

Virtual Machines

Oracle VM Virtual Box

Operating System

MacOS / Windows

Domotic

Shelly / Home Assistant

Technical Program

Autocad

Other Competences

Acrobat Reader PDF / Google Services (Google Maps, Google Photo, Google Drive) / web manager / Social Media/ Social Network / Microsoft Office, Microsoft Word, Microsoft Excel, Outlook, Facebook, Google

HOBBIES AND INTERESTS

Activites

-Swimming

-Photograph

-Watch films

-Listening to music

-Study as a self-taught person

-Domotic